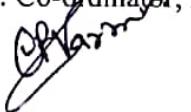


**STANDARD OPERATING PROCEDURE**  
**FOR**  
**Handling Ragging Activity (LMCP/SOP/CASH/3.0)**  
**L. M. COLLEGE OF PHARMACY**

<b>SOP No:</b>	<b>LMCP/SOP/CASH/3.0</b>
<b>Name of SOP</b>	Handling Ragging Activity
<b>Prepared by:</b>	Name: Dr. Haribhai Rabari, Dr. Jayesh Beladiya, Ms. Mittal Patel, Mr. Bharat Patel Designation: Committee members Signature: 1.  2.  3. M.I.P.U. 4. 
<b>Reviewed by:</b>	Name: Dr. Dharmista Parmar Designation: Co-ordinator; Anti-Ragging Committee Signature: 
<b>Issued by:</b>	Name: Dr. Anuradha Gajjar Designation: Co-ordinator, IQAC Signature: 
<b>Approved by:</b>	Name: Dr. Mahesh T. Chhabria Designation: Principal Signature: 
<b>Responsibility for Updating</b>	Anti-Ragging Committee
<b>Next revision due date</b>	31 December 2026

### 1. Constitution of Anti-Ragging Committee at Institute Level:

<b>Chairman</b>	Dr. M. T. Chhabria, Principal & Professor, L. M. College of Pharmacy, Ahmedabad. Email: <a href="mailto:mahesh.chhabria@rediffmail.com">mahesh.chhabria@rediffmail.com</a> Mobile No: 9879033513
<b>Coordinator</b>	Dr. Dharmistha Parmar, Assistant Professor, L. M. College of Pharmacy, Ahmedabad. Email: <a href="mailto:dharmistha.parmar@lmcp.ac.in">dharmistha.parmar@lmcp.ac.in</a> Contact number: 8140300889
<b>Civil and Police Administration</b>	Police Inspector, Gujarat University Police Station, Ahmedabad-380009. Ph: 26305478
<b>Local Media</b>	Hemantbhai Joshi, Nav Gujarat Samay, Times of India Building, Ashram Road, Ahmedabad. Email: <a href="mailto:hemantjoshi8029@gmail.com">hemantjoshi8029@gmail.com</a> Contact No.: 8156008029
<b>N.G.O (For youth activities)</b>	Darshita Shah Darshita Care Public Charitable Trust, Ambavadi, Ahmedabad-380 015. Contact No.: 9824236684
<b>Representative of Parents</b>	Narendrabhai Amrutiya (9904311298) (Divyakumar's parent)
<b>Representative of Students (Seniors)</b>	Divyakumar N. Amrutiya (9265630046) (B.Pharm) Nishita Sushilkumar Jain (8160522577) (B.Pharm) Patel Ketul Satish kumar (6355708348) (Pharm D) Patel Sakshi Amitkumar (9724247686) (Pharm D) Manthan N. Nagar (9510338803) (M. Pharm) Ishita K. Parmar (7435925249) (M. Pharm) Rajput Navin Singh (7307403712) (D.Pharm) Chauhan Tanvi Maheshsingh (8401589030) (D.Pharm)
<b>Representative of Faculty:</b>	Dr. Haribhai Rabari (9825936260) Dr. Jayesh Beladiya (9537312352) Ms. Mittal Patel (9978094057) Mr. Bharat Patel (9724389331)
<b>Representative of Non-teaching staff:</b>	Ms. Helly Pandya () Ms. Falguni Vaghela ()

## 2. Constitution of Anti-Ragging Squad/Mentoring/Monitoring cell:

<b>Chairman</b>	Dr. M. T. Chhabria, Principal & Professor, L. M. College of Pharmacy, Ahmedabad. Mob. 9879033513
<b>Senior Faculty members</b>	Dr. Devang Sheth (9879949977) Dr. Krupa Gadhavi (9426032217) Dr. Ketan Ranch (7984509122) Dr. Anuradha K Gajjar (9925140156) Dr. Gaurang Shah (9824406772) Dr. Dharmista Parmar (8140300889) Dr. Beenkumar Prajapati (9925479761) Dr. Preeti Verma (8320564812)
<b>Non-Teaching Members</b>	Ms. Helly Pandya (9574006383) Ms. Falguni Vaghela (9427176096)
<b>Student Representatives</b>	Divyakumar N. Amrutiya (9265630046) (B.Pharm) Nishita Sushilkumar Jain (8160522577) (B.Pharm) Patel Ketul Satish kumar (6355708348) (Pharm D) Patel Sakshi Amitkumar (9724247686) (Pharm D) Manttan N. Nagar (9510338803) (M. Pharm) Ishita K. Parmar (7435925249) (M. Pharm) Rajput Navin Singh (7307403712) (D.Pharm) Chauhan Tanvi Maheshsingh (8401589030) (D.Pharm)

## 3. Functions/Responsibilities:

- Preventing Ragging:** Anti-Ragging committee responsible to evolve a permanent mechanism for the prevention, prohibition and redressal of ragging at LMCP.
- Awareness:** Publishing ragging is banned. To actively promote and arrange mechanism to raise awareness about and discourage ragging.
- Vigilance:** To continuously monitor and prevent ragging incidents.
- Affidavit of Student:** All the students during the admission process would be made to file an affidavit along with his parents/guardian's signature, stating that he will not be ragging other students directly or indirectly.
- Display:** Contact detail of Anti Ragging Helpline/Anti Ragging Committee/Anti Ragging Squad shall be shared with every fresh student admitted
- Prompt Action & Punishment:** To undertake all necessary and reasonable steps including the constitution of appropriate committees to assess and conduct enquiries into complaints of ragging in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging.

#### 4. References:

##### Legislations on Ragging:

- GTU recommends (GTU/UGC/Misc/2017/8368, Date: 17/11/17), legislations on ragging as per UGC letter D. O. No. F.1-15/2009 (ARC) pt. III dated November 15, 2017.

##### Central Legislations:

The central legislations, which keep check on the practice of ragging in India, are:

- Indian Penal Code
- UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009
- Other institute specific regulations

##### Punishments under Indian Penal Code against acts of Ragging

- Every single incident of ragging or abetting in ragging puts an obligation on the institution to get the FIR registered. There are provisions in the IPC, which can be used by a student to register FIR in the nearest Police Station. These provisions are:
- 294 – Obscene acts and songs
- 323 – Punishment for voluntarily causing hurt
- 324 – Voluntarily causing hurt by dangerous weapon or means
- 325 – Punishment for voluntarily causing grievous hurt
- 326 – Voluntarily causing grievous hurt by dangerous weapon
- 339 – Wrongful Restraint
- 340 – Wrongful Confinement
- 341 – Punishment for Wrongful Restraint
- 342 – Punishment for Wrongful Confinement

**Apart from IPC and the UGC Regulations, there are other government bodies that have their own laws on ragging in their respective acts. For example, the All India Council for Technical Education [AICTE] and the Medical Council of India have made their own regulations under their respective acts.**

- i. The AICTE has created “All India Council for Technical Education (Prevention and Prohibition of Ragging in Technical Institutions, Universities including Deemed to be Universities imparting technical education) Regulations 2009” under Section 23 and Section 10 of the AICTE Act, 1987.
- ii. Similarly, the Medical Council of India has made “Medical Council of India (Prevention and Prohibition of Ragging in Medical Colleges/Institutions) Regulations, 2009” under Section 33 of the Indian Medical Council Act, 1956.

## **5. Definitions: Under laws in India, ragging is defined as:**

- i. Any disorderly conduct by either by acts or words spoken, the effect of which is teasing, treating or handling with rudeness any other student;
- ii. Any rowdy or undisciplined activity, which causes annoyance, hardship or psychological harm;
- iii. Raise fear or apprehension thereof in the minds of junior
- iv. Asking the students to do an act or perform something, which such student will not do in ordinary course, which has the effect of causing shame or embarrassment so as to adversely affect the physique or psyche of a junior student.

## **6. Procedure:**

### **Punishable aspects of Ragging:**

Abetment to ragging, Criminal conspiracy to rag, Unlawful assembly and rioting while ragging, Violation of decency and morals through ragging, Injury to body causing hurt or grievous hurt, Wrongful restraint, Wrongful confinement, Use of criminal force, Extortion, Assault/sexual offences/Unnatural offences, Criminal intimidation, Offences against property, Attempt to commit any or above of the offences, any offence flowing from the definition of ragging

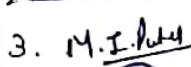
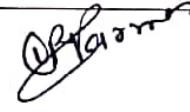
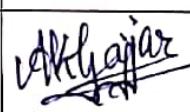
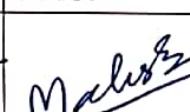
- 6.1 Committee/Anti Ragging Squad: Every fresh student admitted to the institution shall be given a printed leaflet detailing to whom he/she has to turn to for help and guidance for various purposes including addresses and telephone numbers, so as to enable the student to contact the concerned person at any time.
- 6.2 Identity of informants of ragging incidents is fully protected.
- 6.3 Anti ragging squad: Anti ragging committee should monitor and oversee the performance of the Anti-Ragging Squad.
- 6.4 Anti-Ragging Squad should make surprise raids on hostels, and other places vulnerable to incidents of, and having the potential of ragging.
- 6.5 FIR: The guidelines lays down that on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine, if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee, proceed to file a First Information Report (FIR), within twenty-four hours of receipt of such information.
- 6.6 Evaluation of Ragging: It lays down that The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
- 6.7 Fresher are to be allotted a different hostel

### Process for Handling Cases of Ragging

- Cancellation of admission
- Suspension from attending classes
- Withholding/withdrawing scholarship and other benefits
- Debarring from appearing in exam/other evaluation process
- Withholding results
- Debarring the student from representing in any national, international or youth festival.
- Suspension from hostel
- Restriction from institution for a period of 1 to 4 years
- Expulsion from an institution and barring from admission in any other institution.
- Fine as per UGC circular

**7. Formats, Register and any other internal documents:** Minutes of Meeting register, Anti-ragging forms filled by newly admitted students.

**8. Change History:** SOP is revised, new faculty and student members are included.

	Prepared by	Reviewed by	Issued by	Approved by
Name	Dr. Haribhai Rabari, Dr. Jayesh Beladiya, Ms. Mittal Patel Mr. Bharat Patel	Dr. Dharmistha Parmar	Dr. Anuradha Gajjar	Dr. Mahesh T. Chhabria
Designation	Committee members	Co-ordinator	Co-ordinator, IQAC-LMCP	Chairman, Principal- LMCP
Signature	1.  2.  3.  4. 			



## L. M. College of Pharmacy

### Minutes of Meeting Anti-Ragging Committee

A Meeting of the Anti-Ragging Committee was held on 05<sup>th</sup> August 2025 at 01:30 p.m.

#### Agenda:

Revision of the current SOP (Handling Ragging Activity) according to guidelines.

The meeting progressed with the discussion on the following proceeding items.

#### Proceedings and Resolutions

##### Proceedings:

The current SOP for Handling Ragging Activity was revised.

Further, the changes that need to be carried out regarding the members for constitution of Anti-Ragging Committee at the institute level and constitution of anti-ragging squad were discussed. Various members for constitution of anti-ragging committee at institute level and constitution of anti-ragging squad were added.

**Resolutions:** As per the discussion all the changes need to be incorporated into the new SOP.

#### Name

Dr. Dharmistha Parmar

#### Signature

Dr. Haribhai Rabari

Dr. Jayesh Beladiya

Ms. Mittal Patel

- M. I. Patel

Mr. Bharat Patel