

L. M. College of Pharmacy

The 11th meeting of the Internal Quality Assurance Cell (IQAC) at L. M. College of Pharmacy took place on Friday, April 25th, 2025, at 11:00 am. The meeting was held in blended mode, combining both online (Google Meet) and offline participation, at the Shree Hasmukhbhai Chudgar Hall, on the ground floor of the LMCP Building, with the following members in attendance:

Name	Designation
1. Dr. Mahesh T. Chhabria	Chairman
2. Dr. Anuradha Gajjar	Coordinator
3. Dr. Mamta Shah	Member
4. Dr. Preeti Verma	Member
5. Dr. Palak Parikh	Member
6. Dr. Mukesh Kher	Member
7. Dr. Chirag Patel	Member Secretary
8. Ms. Nidhi Patel	Member
9. Mr. Kamlesh Padhiyar	Member
10. Shri Sanjaybhai Patel	Member
11. Dr. Devang Sheth	Member
12. Dr. Shriram Nerlekar	Member
13. Dr. Dipen Sureja	Member
14. Mr. Padmin Buch	Member
Following members had requested for absence due to other assignments	
15. Dr. Vidhi Shah	Absent
16. Ms. Kavya Mistry	Absent
17. Dr. Viranchi Shah	Absent
18. R. Nagesh Nanda	Absent
19. Mr. Jainam Shah	Absent
20. Mr. Jimil Gandhi	Absent

Agenda:

11.1: Approval of the Minutes of the meeting held on 20th December 2024.

11.2: Action taken report.

11.3: For information: AQAR 2023-24

11.4: For review and discussion: Strategic Plan implementation

11.5: For review and discussion: Implementation of Suggestions of NAAC Peer Team

11.6: For information and discussion: CO (Course Outcome) and PO (Program

Outcome) attainment and Action planned for A. Y. 2023-24

11.7: Any other matter with the permission of the Chair

Initiation:

Dr. Mahesh Chhabria welcomed all the faculty members to the 11th Meeting of IQAC. The meeting proceeded with a discussion on the following agenda items. He informed about the members having requested for leave of absence for the meeting. The meeting progressed with the agenda items.

Agenda, Proceedings and Resolutions

Agenda Item: 11.1: Approval of the Minutes of the meeting held on 20th December 2024.

Proceedings: The Coordinator, Dr. Anuradha Gajjar informed that the draft minutes of the 10th meeting were circulated by email on 1st February 2025 to all the members seeking their suggestions. No suggestions were obtained from the members.

Resolution: The members approved the minutes of the 10th meeting of IQAC, LMCP.

Agenda Item: 11.2: Action Taken Report.

Proceedings: The Coordinator, Dr. Anuradha Gajjar presented the actions taken on the resolutions of the 10th Meeting of IQAC (20th December 2024) at LMCP.

Agenda Item No.	Agenda and Resolution	Actions/ Remarks
10.1	Approval of the Minutes of the meeting held on 20th September 2024. The members approved the minutes of the Ninth meeting of IQAC, LMCP.	No action required.
10.2	Action Taken Report The members noted the information	No further action required.

10.3	<p>Analysis of GSIRF Ranking 2024: For information and discussion.</p> <p>Dr. Mahesh Chhabria informed the committee coordinator to visit KGC and take update on the status of the ranking upgradation.</p>	<p>The committee took proactive steps and appealed to GSIRF (Government of Gujarat) for reconsideration and re-evaluation of the submitted data.</p> <p>As a result of this initiative and subsequent improvements, the institution's score was significantly enhanced, leading to the achievement of a prestigious Five-Star Plus rating (CGPA: 4.8) from GSIRF.</p>
10.4	<p>Quality Initiatives: For discussion and suggestions</p>	<p>In line with the suggestion made by Mr. Padmin Buch, the Research Committee has initiated deliberations for drafting of a policy document to formalize the appreciation and felicitation of patents granted and commercialized during the academic year.</p> <p>The policy will be discussed in IQAC meeting for suggestions by the experts before being implemented.</p>
10.4.1	<p>Best Research Paper Award.</p> <p>Mr. Padmin Buch suggested to have similar appreciation for the patents. The patents granted and commercialized for the particular year will be felicitated in a similar way as research paper. The Research committee would draft the policy document in this regard and put forth to the IQAC for review and suggestions.</p>	
10.4.2	<p>Research Advisory Committee</p> <p>The members noted the information.</p>	No further action required.
10.4.3	<p>LMCP Platinum Jubilee Research Promotion Scheme</p> <p>The members noted the information.</p>	No further action required.
10.4.4	<p>Staff Welfare Initiative: Staff picnic</p> <p>The members appreciated the efforts of IQAC for the same.</p>	No further action required.
10.4.5	<p>From Tension to Resolution: Heartfulness Meditation Workshop</p> <p>The members noted the information.</p>	No further action required.
10.5	<p>Any other matter with the permission of the Chair.</p> <p>The Comprehensive Personality Enhancement Activity can be reflected in the final semester/ year marksheet or a</p>	<p>Preparations for orientation sessions, activity documentation formats, and assessment mechanisms are currently underway to ensure smooth implementation.</p>

	separate certificate can be provided for the same.	
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Resolution: The members noted the information.

Agenda Item 11.3: For information: AQAR 2023-24

Proceedings: Dr. Anuradha presented a comprehensive analysis of the Annual Quality Assurance Report (AQAR) for the academic year 2023–24. The presentation detailed performance metrics and outlined key areas requiring strategic improvement. The report noted the absence of awards or recognitions from Government or Government-recognized bodies for extension activities, indicating the need for enhanced documentation and outreach. Sixteen students benefited from scholarships/free ships, suggesting a scope for increasing financial aid through collaborations with NGOs and government schemes.

Placement statistics showed that 43 out of 189 outgoing students secured employment, emphasizing the need for robust industry linkages and soft-skill training programs. Meanwhile, 32 students pursued higher education, underlining the importance of strengthened career counselling services. It was also reported that only one teacher received financial assistance for attending conferences/workshops, highlighting the need for streamlined processes and encouragement for faculty development.

No professional development programs (PDPs) were conducted for non-teaching staff during the year, prompting a recommendation for structured training and FDPs. The report also flagged the absence of data on Green and Energy Audits, indicating an urgent need for environmental compliance and reporting.

Dr. Nerlekar also informed about the annual budgetary allocation of ₹5 lakh exclusively for research promotion at LMCP. He further recommended that the IQAC take the initiative to organize critical training programs, including ERP implementation and administrative skills development for the staff members after seeking appropriate approvals.

Additionally, Dr. Nerlekar suggested several targeted Faculty Development Programs (FDPs), including:

- Technical training on Data Analytics, to be conducted by Prof. R.D. Chaudhry (M.G. Science College) and Prof. Parag Shah (H.L. Commerce College).
- FDPs on AI tools and their application in pedagogy and research, to equip faculty with emerging technological competencies.

Dr. Padmin Buch emphasized the necessity of conducting Energy Audits (through GEDA) and Environmental Audits (through GITCO) and offered his support in coordinating these initiatives. He also suggested liaising with Dr. Narotam Sahoo for financial facilitation of proposed activities.

Resolution: The members took note of the AQAR 2023–24 analysis and appreciated the insights provided.

Agenda Item 11.4: For review and discussion: Strategic Plan implementation.

Proceedings: Dr. Anuradha presented a comprehensive review of the implementation status of the institution's Strategic Plan, with key findings and metrics outlined in Annexure I. The review covered progress across academic, administrative, and developmental goals, highlighting areas of successful execution as well as opportunities for further action.

In response to the review, Dr. Nerlekar recommended several strategic institutional initiatives to align ongoing efforts with long-term objectives. These included the organization of biannual seminars on mindfulness and thoughtfulness to support the emotional and mental well-being of students and staff, and the introduction of community-based projects for B.Pharm and D. Pharm students to strengthen experiential and socially responsive learning. He also proposed the development of annual placement plans to systematically enhance career support services and boost employability. He also recommended the creation of an endowment chair by 2025 to support academic advancement and institutional prestige.

Resolution: The committee reviewed the Strategic Plan implementation and appreciated the detailed analysis presented.

Agenda Item 11.5: For review and discussion: Implementation of Suggestions of NAAC Peer Team

Proceedings: Dr. Anuradha presented a comprehensive review of the progress made in addressing the recommendations provided by the NAAC Peer Team during their recent visit. The presentation covered twelve key areas identified for institutional improvement: (1) initiation and expansion of Value-Added and Certificate Programs; (2) enhancement of fund generation through consultancy services; (3) implementation and integration of a Learning Management System (LMS); (4) improvements in faculty recruitment practices and adherence to cadre ratio norms; (5) development of a robust training and placement ecosystem; (6) establishment of international exposure programs; (7) creation of a Corpus Fund for financial sustainability; (8) phased implementation of the National Education Policy (NEP) 2020; (9)

advancement of skill development and entrepreneurship initiatives; (10) diversified fund mobilization strategies; (11) strengthening the Internal Quality Assurance Cell (IQAC); and (12) promotion of quality research publications. The committee acknowledged the efforts made and deliberated on actionable strategies to further accelerate the implementation process.

Resolution: The members reviewed the report on the implementation of the NAAC Peer Team's suggestions and commended the progress achieved thus far.

Agenda Item 11.6: For information and discussion: CO (Course Outcome) and PO (Program Outcome) attainment and Action planned for A. Y. 2023-24

Proceedings: Dr. Anuradha Gajjar presented the findings of Course Outcome (CO) and Program Outcome (PO) attainment for the academic year 2023–24. The data-driven analysis, attached as Annexure II, highlighted key strengths and areas requiring targeted improvement. Among the PO attainment results, Pharmacy Knowledge emerged as the strongest outcome with an attainment level of 70.70%, indicating a solid foundation in core subject knowledge. Life-long Learning followed with a moderate performance at 60.49%. However, significant gaps were noted in several critical areas: Environment and Sustainability (50.54%), The Pharmacist and Society (54.33%), and Communication Skills (54.33%), all of which registered the lowest levels of attainment. These findings point to a pressing need for focused curricular and co-curricular interventions to enhance student competencies in these domains.

Resolution: The committee took note of the CO and PO attainment analysis for A.Y. 2023–24 and appreciated the comprehensive review. It was resolved to develop and implement targeted action plans to address the identified gaps.

Agenda Item 11.7 Any other item with the permission of the Chair.

The meeting ended with a vote of thanks to all the members and the Chair.



Dr. Anuradha K. Gajjar
Coordinator, IQAC - LMCP



Dr. Mahesh T. Chhabria
Chairman, IQAC - LMCP