

L. M. College of Pharmacy

The 10th meeting of the Internal Quality Assurance Cell (IQAC) at L. M. College of Pharmacy took place on Friday, December 20th, 2024, at 3:00 pm. The meeting was held at the I2E Conference room on the second floor of the RPPC Building, with the following members in attendance:

Name	Designation
1. Dr. Mahesh T. Chhabria	Chairman
2. Dr. Anuradha Gajjar	Coordinator
3. Dr. Mamta Shah	Member
4. Dr. Preeti Verma	Member
5. Dr. Palak Parikh	Member
6. Dr. Mukesh Kher	Member
7. Dr. Dipen Sureja	Member
8. Dr. Devang Sheth	Member
9. Mr. Vishal Nayi	Member
10. Dr. Vidhi Shah	Member
11. Shri Sanjaybhai Patel	Member
12. Mr. Jimil Gandhi	Member
13. Dr. Ketan Ranch	Invitee
14. Ms. Nidhi Patel	Member
15. Mr. Padmin Buch	Member
Following members had requested for absence due to other assignments	
16. Dr. Shriram Nerlekar	Absent
17. Ms. Kavya Mistry	Absent
18. Dr. Viranchi Shah	Absent
19. R. Nagesh Nanda	Absent
20. Mr. Jainam Shah	Absent
21. Dr. Chirag Patel	Absent

Agenda:

- 10.1 : Approval of the Minutes of the meeting held on 20th September 2024.
- 10.2 : Action taken report.

- 10.3 : Analysis of GSIRF rating 2024: For information and discussion.
- 10.4 : Quality Initiatives: For discussion and suggestions.
- 10.4.1: Best Research Paper Award
- 10.4.2: Research Advisory Committee
- 10.4.3: LMCP Platinum Jubilee Research Promotion Scheme
- 10.4.4: Staff Welfare Initiative: Staff picnic
- 10.4.5: From Tension to Resolution: Heartfulness Meditation Workshop
- 10.5 : Any other matter with the permission of the Chair.

Initiation:

Dr. Mahesh Chhabria welcomed all the faculty members to the 10th Meeting of IQAC. He informed about the members having requested for leave of absence for the meeting. He also informed about the two new members – Mr. Vishal Nayi replacing Mr. Darshan Parikh subsequent to his resignation and Ms. Nidhi Patel replacing Ms. Bhagyashree Jagirdar due to maternity leave. The meeting progressed with a discussion on the following agenda items.

Agenda, Proceedings and Resolutions

Agenda Item: 10.1: Approval of the Minutes of the meeting held on 20th September 2024.

Proceedings: The Coordinator, Dr. Anuradha Gajjar informed that the draft minutes of the 9th meeting were circulated by email on 04th October 2024 to all the members seeking their suggestions. No suggestions were obtained from the members.

Resolution: The members approved the minutes of the 9th meeting of IQAC, LMCP.

Agenda Item: 10.2: Action Taken Report.

Proceedings: The Coordinator, Dr. Anuradha Gajjar presented the actions taken on the resolutions of the Ninth Meeting of IQAC (September 20, 2024) at LMCP.

Agenda Item No.	Agenda and Resolution	Actions/ Remarks
9.1	Approval of the Minutes of the meeting held on 24th July 2024. The members approved the minutes of the Eighth meeting of IQAC, LMCP	No action required.
9.2	Action Taken Report The members noted the information	No further action required.

9.3	<p>CO (Course Outcome) and PO (Program Outcome) attainment and Action planned for A. Y. 2023-24: For information and discussion.</p> <p>The members noted the information</p>	<p>The assessment of learning through CO-PO attainment to be carried out for each academic year and discussed in IQAC. The PO attainment through direct means is ready; however, the indirect assessment through survey is ongoing and hence complete PO attainment will be presented in the next IQAC meeting scheduled in March 2025.</p>
9.4	<p>Analysis of NIRF Ranking 2024: For information and discussion.</p> <p>The members noted the information and resolved to implement the relevant suggestions.</p>	<p>Suggestions received were initiating a practice of finishing school for the students of M. Pharm semester 3 to strengthen and refresh their fundamentals along with some soft skill components with the aim to enhance the placement of the students. As suggested by Dr. Chhabria, an erudite action plan has been prepared by Dr. Ketan Ranch in coordination with IQAC for improvement of the institute performance in the future. The same will be presented in the 10th IQAC meeting.</p>
9.5	<p>Quality Initiatives – Improvements in Faculty feedback: For discussion and suggestions.</p> <p>Revised teaching and learning feedback collection process will be introduced from the academic year 2024-2025.</p>	<p>Revised teaching and learning feedback collection process was implemented from the academic year 2024-2025 through ERP.</p>
9.6	<p>Any other matter with the permission of the Chair.</p>	<p>No further action required</p>

Resolution: The members noted the information.

Agenda Item 10.3: Analysis of GSIRF Ranking 2024: For information and discussion.

Proceedings: Dr. Ketan Ranch discussed about the GSIRF ranking (conducted by Knowledge Consortium of Gujarat, Govt. of Gujarat). He explained the discrepancy observed in data submitted and data considered. So, the appeal was made at KGC and they have agreed to update the GSIRF ranking accordingly.

Resolution: Dr. Mahesh Chhabria informed the committee coordinator to visit KGC and take update on the status of the ranking upgradation.

Agenda Item 10.4: Quality Initiatives: For discussion and suggestions.

10.4.1: Best Research Paper Award

Proceedings: Dr. Anuradha presented the criteria for best research paper award. The papers in Scopus indexed journals will be included for consideration.

Resolution: Mr. Padmin Buch suggested to have similar appreciation for the patents. The patents granted and commercialized for the particular year will be felicitation in similar way as research paper. The Research committee would draft the policy document in this regard and put forth to the IQAC for review and suggestions.

10.4.2: Research Advisory Committee

Proceedings: Dr. Anuradha shared the details of the experts identified to be the members of the institutional research advisory committee. She informed that a formal invitation would be sent in near future to get the consent from the identified experts.

Resolution: The members noted the information.

10.4.3: LMCP Platinum Jubilee Research Promotion Scheme

Proceedings: Dr. Anuradha discussed the policy for LMCP Platinum Jubilee Research Promotion Scheme. Dr. Ketan Ranch informed that the scheme was circulated among faculty members for participation and 14 applications were received. Dr. Mahesh Chhabria informed that grant of maximum Rs. 5 lakhs will be provided under this scheme to promote young faculty members for research.

Resolution: The members noted the information.

10.4.4: Staff Welfare Initiative: Staff picnic

Proceedings: A staff picnic was planned in order to relieve the work stress and enjoy the time with colleagues. Giving the details, Dr. Anuradha informed that the picnic was scheduled on 28th December 2024 to Swapna Shruti Adventure Park. All the expenses towards the event will be borne by the management, Ahmedabad Education Society (AES). Mr. Padmin Buch was happy about the efforts taken by the institute for the welfare of the staff.

Resolution: The members appreciated the efforts of IQAC for the same.

10.4.5: From Tension to Resolution: Heartfulness Meditation Workshop

Proceedings: Dr. Anuradha provided highlights on the workshop "From Tension to Resolution: Heartfulness Meditation" from 20th November 2024 to 22nd November 2024. This was arranged by IQAC for the faculty and staff to overcome the stress and maintain healthy state of mind while understanding the goal of life with self-realization.

Resolution: The members noted the information.

Agenda Item 10.5 Any other item with the permission of the Chair.

Proceeding: Dr. Anuradha Gajjar elaborated on Comprehensive Personality Enhancement Activity (100 activity points) to be implemented as an additional requirement for D. Pharm/ B. Pharm/ M. Pharm / Pharm D. Students enrolled in academic year 2024-2025 and onwards.

The minimum points requirement for each program and activity heads were presented.

Resolution: The members agreed that such encouragement would lead the students to explore their latent potential and would aid in their all-round development. Further, the Comprehensive Personality Enhancement Activity can be reflected in the final semester/ year marksheet or a separate certificate can be provided for the same.

The meeting ended with a vote of thanks to all the members and the Chair.



Dr. Anuradha K. Gajjar
Coordinator, IQAC - LMCP



Dr. Mahesh T. Chhabria
Chairman, IQAC - LMCP